



GRANT GUIDELINES

THE PAULA A. WINDHAM FUND FOR EDUCATION AND COMMUNITY DEVELOPMENT

The Community Foundation of Abilene (or "Foundation") is a public foundation committed to improving the quality of life in our communities. Our rural grantmaking initiative is specifically for outlying communities in the greater West-Central Texas region. The Windham Fund was established to support special projects, capacity building, and capital projects to build on and ensure a higher quality of life.

▶ ELIGIBILITY

Organizations with an IRS tax-exempt status, municipalities, local governments, volunteer fire departments (VFDs), churches, school districts, universities, colleges, trade schools, and chamber organizations located in a rural area. A rural area is defined by the Foundation as all territory that is not within the extraterritorial jurisdiction (ETJ) of any city having a population of 100,000 or more.

▶ SERVICE AREA

Grant applications will be accepted from the following counties: Brown, Callahan, Coleman, Comanche, Eastland, Fisher, Haskell, Jones, Kent, Knox, Mitchell, Nolan, Runnels, Scurry, Shackelford, Stephens, Stonewall, Taylor, and Throckmorton.

Any applicants outside of counties listed that are within a 150-mile radius of Oplin, Texas, will also be accepted and reviewed.

▶ APPLICATION PROCESS

- 1 **An organization wishing to apply must first interview with Foundation staff.** To schedule an interview, organizations must contact Meagan Harris, rural grants manager, at mharris@cfabilene.org to schedule. **Interviews may take place beginning April 1.** Interviews are not held once the application opens, May 15.
- 2 The Foundation utilizes an online grants management system called, "Foundant GLM." Application information must be submitted through this online system. A login link to Foundant GLM, as well as system tutorials, is available on the Foundation website, cfabilene.org. Paper applications are not accepted.

▶ TIMELINE AND NOTIFICATION

Application opens May 15 and application deadline is July 1. The Foundation and grant committee will review throughout the month of July. If needed, site visits will be conducted. Award notifications are made mid-August.

▶ EVALUATION

The Foundation requires an evaluation form to be submitted to report on the impact of programs it funds. Using the online grants management system, Foundant GLM, the evaluation form must be submitted prior to applying for a grant in the future.

▶ MORE INFORMATION

Questions? Contact Meagan Harris, *rural grants manager*, at mharris@cfabilene.org or 325-676-3883, ext. 108.